

## Overview and Scrutiny Committee Draft Work Programme - 2017/2018

Item	Description	Reason for Consideration	Contact Officer
<b>10 October 2017</b>			
Executive Lead Member Attendance –Lead Member for Performance Management Councillor Richard Mould	Executive Lead Members giving an overview of day-to-day role and responsibilities	Request of the Committee	Emma Faulkner, Democratic and Elections Officer
Committee Work Plan	To review the work plan for the Municipal Year	Standing item	Emma Faulkner, Democratic and Elections Officer
<b>21 November 2017</b>			
Executive Lead Member Attendance –Lead Member for Estates and the Economy Councillor Lynn Pratt	Executive Lead Members giving an overview of day-to-day role and responsibilities	Request of the Committee	Emma Faulkner, Democratic and Elections Officer
Performance Report 2017-18 Quarter 2 (1 July to 30 September)	Performance data and if necessary officer attendance for each quarter	To flag any issues before consideration by Executive	Louise Tustian, Team Leader, Strategic Intelligence and Insight Team
Annual Safeguarding Report	Update on Safeguarding activities and progress ahead of Section 11 Audit return	Committee resolution January 2016	Nicola Riley, Community Services Manager
Committee Work Plan	To review the work plan for the Municipal Year	Standing item	Emma Faulkner, Democratic and Elections Officer
<b>23 January 2018</b>			

Appendix 1

Item	Description	Reason for Consideration	Contact Officer
Committee Work Plan	To review the work plan for the Municipal Year	Standing item	Emma Faulkner, Democratic and Elections Officer
<b>20 February 2018</b>			
Performance Report 2017-18 Quarter 3 (1 October to 31 December)	Performance data and if necessary officer attendance for each quarter	To flag any issues before consideration by Executive	Louise Tustian, Team Leader, Strategic Intelligence and Insight Team
Committee Work Plan	To review the work plan for the Municipal Year	Standing item	Emma Faulkner, Democratic and Elections Officer
<b>27 March 2018</b>			
Annual Report of the Committee 2017-18	To consider the draft Overview and Scrutiny Committee Annual Report prior to submission to Council	Constitutional requirement to submit an annual report to Council	Emma Faulkner, Democratic and Elections Officer
Committee Work Plan	To review the work plan for the Municipal Year	Standing item	Emma Faulkner, Democratic and Elections Officer
<b>Items to be allocated</b>			
Draft Business Plan 2018/19	Consideration of key objectives for 2017-18	To consider draft plan ahead of consideration by Council	Louise Tustian, Team Leader, Strategic Intelligence and Insight Team